



Springfield Middle School

PO Box 40, Springfield, LA 70462

225-294-3306

Joshua Ivy, Principal

Michael Stewart, Asst. Principal



Documents Needed to Enroll

Upload Documents at https://www.lpsb.org/parent_resources

1. Birth Certificate
2. Immunization Record
3. Proof of residency

You must upload 3 Proofs of Residency from the list below. The proof of residency documents must have the name of the legal parent/guardian and the physical address. **At least one proof must be one of the items indicated with an asterisk*.**

Acceptable documents include:

- Utility Bill*
- Water Bill*
- Cable or Phone Bill*
- Property Taxes
- Voter registration
- SNAP Benefits
- Bank Statement
- Current Lease
- Home purchase documents*

4. Residency Affidavit (if applicable)

- If residency affidavit is needed, then 4 documents of residency are required
- Legal parent/guardian government issued ID must match the address listed on the affidavit
- If renting then the landowner must, along with the person, must sign the residency affidavit in front of a Notary Public
- If residency affidavit is used then the affidavit will be check by child welfare and attendance officer in Livingston Parish

5. Custody Documents (if applicable)

6. Legal Parent/Guardian must have valid government issued ID. Must match proof of residency
7. Social Security Card
8. Last Report Card (if available)
9. Withdrawal Form From Previous School
10. 504/Special Population Records
11. Any student or parent, whose primary language is not English, please contact the English Language Education Center. 13330 Burgess Ave, Walker, LA 70785.

225-686-4396