

Name _____ Grade _____

LPPS Technology Loaner Agreement

**In an effort to support continuous education, LPPS may loan digital access devices to students.*

*Stipulations of Loaner:

***Students and Parents/Guardians** are responsible for any and all loaned items. This includes repair and/or replacement of any damaged, lost, or stolen items.

*Loaner items may not be changed in any way; this includes marking or modifying the appearance of the device in any way. No unapproved adjustments may be made to the devices.

*Loaner items are for the sole purposed of Continuous Learning as directed by the student's school site and should not be used for any other purpose.

*Loaner items are for the sole use of the student the device is checked out to. Parents/Guardians may assist their student in the use of the device for continuous learning purposes when needed. There are to be no other users of these devices.

*Devices must be responsibly maintained and should be returned to the school in the same condition they were issued to the student. Please do not attempt to clean the devices with anything other than a soft, dry cloth. Devices should not be left outside, in a vehicle, or any other non-climate-controlled environment.

*Devices must be returned promptly to the school when recalled or at the end of the school term if not recalled by the school prior to the end of term.

***Parents/Guardians** accept responsibility for supervision of their student's online activity and use of any loaner device when outside of school hours. They are also responsible for any repair and replacement of the loaner device.

Agreement

(parent) I _____ accept responsibility for _____ and pledge to adhere to all the loaner stipulations listed above. I pledge to pay for any needed repair or replacement of this device as deemed needed by LPPS. I understand this also includes lost or stolen devices.

(student) I _____ accept responsibility for the devices loaned to me and pledge to adhere to the loaner stipulations listed above. I understand these devices are solely for my continuous learning as directed by my school and I should only use it for those purposes. I also realize that this is a privileged that may be removed should I violated any of the stipulations above or any part of the student Acceptable Use Policy.

Date Issued		Date Returned	
LPPS Tag Number(s)		Return Condition	

Loaner Device Incidental Damage Subscription

Livingston Parish Public Schools 2024-2025

**Livingston Parish Public Schools may loan digital access devices to students to support instruction and facilitate student access to educational opportunity. Any device that is loaned out is the responsibility of the student to maintain, as well as, use acceptably and appropriately. As such, the student is responsible for any damage done to the loaner in addition to any lost or stolen devices or peripherals.*

*Livingston Parish Public Schools offers, for purchase, "Loaner Device Incidental Damage Subscription" to help defray potential costs a student may incur for **incidental damage** done to the loaner devices. This yearly subscription **only covers incidental damage**. The following items are **not covered by the subscription** and are still the responsibility of the student:

- Any damage due to vandalism in any fashion
- Any damage due to neglect (This includes, but is not limited to, leaving the device outside or in other non-climate-controlled areas like an automobile.)
- Any lost devices or peripherals
- Any stolen devices or peripherals

*Loaner Device Incidental Damage Subscriptions may be purchased for \$25.00 per school year. **This subscription only covers a maximum of two (2) qualifying incidents.** The student is responsible for the cost of any and all repairs exceeding two (2) qualifying incidents. If a subscription is wished, please fill out the information below accompanied by payment.

School	
Device Type & Model	
LPPS Property Control Number	
Date Issued	
Parent/Guardian Signature	
Student Signature	

____ Payment Received

Date: _____